

Bklyn Library Youth Council

& Urban Art Jamm 2019

INFO PACKET FOR APPLICANTS

Brooklyn Public Library is pleased to offer our fourth year of the *Bklyn Library Youth Council*. The Council is part of a city-wide initiative to incorporate the voice of youth in policy, practice, and service across NYC. The Council's focus is to plan, research, implement and evaluate a large-scale, by-teens for-teens event at Central Library, the *Urban Art Jamm*.

WHO SHOULD APPLY

Teens ages 14-19 with an interest in...

- Arts, culture, libraries, and events
- Having a voice in library decision-making and leadership
- Throwing a great event by-teens, for-teens
- Learning the ins and outs of the Library and event management
- Collaborating with other like-minded teens from across the city
- Committing to attend monthly meetings and mid-winter break intensive
- Earning a stipend and volunteer hours
- Enjoying fun, food, and friends!

Love arts and culture events?

WHAT ARE WE GOING TO DO?

Plan and throw an event by-teens, for-teens at Central Library, *Urban Art Jamm*, and learn professional skills along the way.

Sample Schedule:

- November: Meet & Greet, Introduction to the Library and Youth Council
- December: Event Planning 101 and Jamm theme selection
- January: Event Planning 102 and open Call for Artists
- February Mid-Winter Break:
 - Visual and performing artist application, audition, and selection
 - Finalize plans for marketing, purchasing, and logistics
- March: Final preparations
- April 13: **Host your event!**
- May: Debrief and presentation; Graduation and celebration
- June: Volunteer at two teen programs or events

Think libraries are important?

Have leadership, collaboration, and organization skills?

APPLY ONLINE at bklynlibrary.org/teens between Sept 15 – Oct 15!

WHEN & WHERE?

One Wednesday a month after school at BPL Central Library, plus extra dates below

BPL Central Library, 10 Grand Army Plaza, Brooklyn

Date	Time	Notes
Nov 14	5:30-7:30 PM	
Dec 19	5:30-7:30 PM	
Jan 16	5:30-7:30 PM	
Feb 19-21	9:30 AM – 3:30 PM	Mid-Winter Break Intensive Tues-Thurs
March 20	5:30-7:30 PM	
April 3, 10, 17	5:30-7:30 PM	Final event prep and post-event debrief
Saturday, April 13th	2pm-10pm	Urban Art Jamm!
May 8	5:30-7:30 PM	
May 15	5:30-7:30 PM	Graduation Celebration & Presentation
Nov-June TBD	2 teen events, 2 volunteer events, + 2 elective workshops	Volunteer at two BPL programs or events, and attend two teen nights hosted by other organizations, and attend two BPL professional or creative elective workshops of your choice anytime Nov-June. List of monthly options will be provided.

ABOUT THE URBAN ART JAMM

The *Urban Art Jamm* is an event concept created by the class of 2016, after surveying teens in the community and learning about the Library's mission. The 2016-2018 events were a great success, attracting approximately 200 attendees, and featuring over 25 teen artists of all types. The 2019 class will plan and host the fourth annual *Jamm*, with their own twist, including a theme for the event, graphic design, marketing, decorating, selecting artists, food, activities, and more.

BENEFITS

Perks for Council members

- Do something important in your community.
- Earn a stipend of up to \$180, up to 60 volunteer hours, and resume-boosting experience.
- Meet kids from across the city, and connect to new opportunities.
- Metro Card provided for non-school days.
- Fun, friends, and food!

WHO IS RUNNING THE PROGRAM?

BPL Youth Coordinators & Expert Guests

The point person for the program is Erin Shaw, Coordinator of Youth Education Initiatives. Karen Keys, Coordinator of Young Adult Services, and *Youth Council Alumni Peer Leaders* also assist with the program.

You will have the opportunity to meet young adult specialists from different library branches, who are a part of our Youth Council Planning Committee. Additionally, we will be bringing in special guests who are experts in event planning, marketing, social media, and other related topics.

BASIC EXPECTATIONS

As a Youth Council Member, I will...

- Bring enthusiasm and positive energy to each meeting
- Have excellent attendance, and arrive on time
- Actively communicate between meetings and complete tasks by due date
- Help make the program a great experience for all involved through respect, tolerance, inclusiveness, and kindness
- Challenge myself to meet new people, learn new skills, find new interests, see new points of view, and have new experiences
- Take excellent care of program equipment and spaces
- Represent Brooklyn Public Library with professional and polite behavior
- Meet high expectations for trust and responsibility
- Work hard, have fun, and make the most of my time on the Youth Council
- Do my very best to make the program and event a great success

Library Staff will...

- Create a fun, welcoming, safe environment, where Council Members feel comfortable trying new things, meeting new people, and sharing their skills, talents, and ideas
- Provide engaging training activities that will prepare you to plan and execute your event
- Have high expectations for all council members

ATTENDANCE POLICY

- See schedule on page 2 for specific dates and times.
- Attendance at all meetings is mandatory. (With the exception of illness, emergency, or religious holiday.)
- Arrive at each meeting ready to begin on time.
- Council Members will not receive volunteer hours or stipend for program days missed. Lateness will result in deducted stipend and volunteer hours.
- Any pre-existing scheduling conflicts should be discussed with program manager before the start of the program.
- Please contact us in advance, or at earliest possible time, if you will miss a meeting due to illness or emergency.
- If you are running late, email or text program manager as soon as possible.
- Full participation in your spring event—prep, execution, and cleanup—is mandatory.
- Participation in post-event meetings is essential and mandatory.

AFTER THE PROGRAM ENDS

June will not mean goodbye forever! We hope you will continue to be actively involved at Brooklyn Public Library throughout your life. In the short-term, we will keep in touch with other great events and opportunities, and we will host periodic reunions where you can meet up with your friends from the Council. You may even receive a nomination or invitation to participate in a special programs or event.

Questions? Contact youthcouncil@bklynlibrary.org



*10 Grand Army Plaza
Brooklyn, NY 11238-5619
bklynlibrary.org*